

Introduction to Fundamentals of Evaluation

CeDRE International Training Program

Program Overview

Evaluation has been a key word among development practitioners and the donor community for many years. It is also an integral part of the phrase “monitoring and evaluation” or “M&E” as it is popularly known. However, the fact remains that typically when people refer to M&E, they are actually referring to the “M” and not the “E”.

The aim of this course is to ensure a sound grounding on the fundamentals and dynamics of evaluation and how to use it strategically for improved development planning, budgeting and resource allocation, results management, monitoring and performance reporting. Using a combination of theory, practice, and real life case examples, the course enables participants to systematically analyse the fundamentals of evaluation and then to apply it for real-world situations.

Learning Outcomes

This is an action-learning course with strong focus on learning through practical application. The expected preliminary outcomes of the course are:

- ◆ **Improved knowledge and understanding** of different types of evaluation and their utility
- ◆ **Improved understanding of the dynamics** of internal and external evaluations and their utility
- ◆ **Improved understanding and appreciation** of the use of program logic in evaluations
- ◆ **Ability to differentiate and work** with formative and summative evaluations
- ◆ **Ability to design and work** with results-based monitoring plans and evaluation plans
- ◆ **Ability to design an integrated evaluation plan** using the 4-stage ProLL™ Internal Evaluation Model
- ◆ **Ability to design an integrated monitoring plan** for formative evaluations
- ◆ **Ability to design a simple Internalised Self-Evaluation** for a program
- ◆ **Improved understanding** of the use of e-enabled systems to plan, design and execute an evaluation

Evaluation

First-hand exposure is also provided on the revolutionary Internalised Self Evaluation (ISE) approach to evaluation using various tools under the ProLL™ Evaluation Model approach.

Course Outline

Part 1

- ◆ Introduction to Evaluation (and monitoring)
- ◆ Basics of evaluation under the Integrated Results Based Management system
- ◆ Differentiating and integrating external and internal evaluations
- ◆ Fundamentals of the Internalised Self Evaluation (ISE) Approach
- ◆ Designing an internal evaluation using the 4-stage ProLL™ Self-Evaluation Model
- ◆ Evaluation and information requirements of programs & projects
- ◆ Designing and integrating formative and summative evaluations
- ◆ Improving policy and program performance using formative evaluation and the ISE Model

Part 2

- ◆ Understanding the ProLL™ M&E planning model
- ◆ Designing and preparing a robust monitoring plan linked to evaluation
- ◆ Designing and preparing an integrated evaluation plan for both internal and external evaluations
- ◆ Designing and preparing a formative evaluation plan for your organization
- ◆ Fitting the formative evaluation with development results and decision-making process.
- ◆ Reviewing e-systems for evaluations

Who Should Attend

- ◆ Program managers/heads
- ◆ Evaluation managers/team members
- ◆ Performance managers
- ◆ Evaluators
- ◆ Internal Auditors
- ◆ Performance auditors
- ◆ Sector heads responsible for planning
- ◆ Policy formulators
- ◆ Evaluation trainers/consultants
- ◆ Information managers
- ◆ Policy managers

Course Details

FEES

USD 2,300 per person

DATES

14-18 Jul & 6-10 Oct
2025

VENUE

In-person Classroom
Sessions

METHODOLOGY

- ◆ Action learning program
- ◆ Substantive participatory sharing/learning
- ◆ Case studies
- ◆ Hands-on development, design and application work.

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Contact Us

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